

**Southern Lakes Regional Metropolitan Parks & Recreation District**  
Fenton Community & Cultural Center  
150 S. Leroy St., Fenton, MI 48430  
Board of Commissioners Meeting- Friday, October 24<sup>th</sup>, 2025  
7:30am

**Call to Order**

Vice Chairperson Simons called the meeting to order at 7:30am

**Pledge of Allegiance**

**Attendance/Roll Call**

Present: Chris Reid, Brenda Simons, David McDermott, Elizabeth Armstrong  
Delayed: Patricia Lockwood  
Excused: Rob Kesler  
Roll Call: Simons declared there was a quorum with four board members  
Staff Present: Ed Koledo, Shirley Priestap  
Public Present: None

**Call to the Audience**

None Present

**Approval of Consent Agenda**

- Approval of September 26<sup>th</sup>, 2025, regular meeting minutes
- Approval of Treasurer's Report:
  - Bills paid prior to October 24<sup>th</sup>, 2025, in the amount \$27,740.70
  - Payroll paid prior to October 24<sup>th</sup>, 2025, in the amount of \$24,880.01
  - Financial Statements for September 2025

Motion by Reid, seconded by McDermott to approve the consent agenda as presented.

Roll Call:

Reid           Aye  
Simons       Aye  
Armstrong   Aye  
McDermott   Aye

Motion Carried: 4 Ayes, 0 Nays

**Director's Report**

Koledo stated the MDOT final approval of the ChoiceOne Bank Trail had been approved but not authorized. This snafu caused another delay in moving forward with the pathway. That has since been cleared up. Simons requested a progress report.

Lockwood arrived at 7:15am

Koledo noted the upcoming Fenton Chamber of Commerce award dinner stating that SLPR will be receiving a Legacy Award. He explained that SLPR will be purchasing tickets for the board members and staff to attend. Other noteworthy community interactions were TRRDW Woof-tacular Event; the Rotary Golf Fundraiser; the LFCS Community Connections event – stating the new Director can initiate getting SLPR brochures into LF Schools; and the LAFF Pancake Breakfast event was noted as a success. Koledo recommended the new Director sit on the LAFF Committee. Also discussed were the success of the Witches & Wizards Ball and the initiative to plan quarterly ‘date night’ dance events for the future.

A discussion followed re: the status of the FCCC management.

#### **Accounting Coordinator’s Report**

Priestap noted the year-end projections and stated the proposed 2025 management goals would likely be met. She stated the budgeted management goals are \$109,690 with an estimated \$33,000 to the Equipment Fund and \$76,690 to the Facility fund – both to be adjusted proportionately by the \$10,000 previously approved budget amendment for the contribution to the Disc Golf Fund.

Priestap presented the profit and loss statement year to date for programs, noting CDBG funds from the City of Fenton are expected and will offset the Senior Friday program loss.

#### **Action Item (a): Approval of the 2026 Budget**

Priestap presented the budget worksheet illustrating both the Administrative and Recreation individual line items for revenue and expenses. She stated it was presented and discussed at the Finance Committee meeting, and no changes were made. Also presented were the expected year end 2025 fund balances and the proposed contribution to the funds for 2026. The budgeted management goals contribution was stated as follows: \$600 to the General Fund Equity; \$29,000 to the Equipment Fund; \$62,000 to the Facility Fund and a distribution from the Scholarship Fund of \$3,000.

A discussion followed re: adjustments to be made to the proposed fund contributions based on changes for the new Executive Director’s salary and adjustments for proposed salary increases.

Motion by McDermott, seconded by Armstrong to approve the 2026 Budget as presented.

Motion Carried: 5 Ayes, 0 Nays

#### **Discussion Item (a): Appointment/Reappointment of the City of Linden Board Commissioners term Ending 12/31/25**

Armstrong stated there is no firm commitment yet to appointments.

#### **Discussion Item (b): Executive Director Interview and Selection Update**

Simons, McDermott, Lockwood, and Priestap discussed their recommendation for the position. A discussion followed re: compensation. The Board agreed with the recommendation of Tyler Carpenter and his salary expectations as put forward by the Personnel Committee.

Motion by Simons, seconded by McDermott to extend the offer of Executive Director to Tyler Carpenter with a salary not to exceed \$95,000.

Roll Call:

McDermott	Aye
Lockwood	Aye
Simons	Aye
Reid	Aye
Armstrong	Aye

#### **Discussion Item (c): LOOSE Agreement**

Koledo presented the agreement with the additions/omissions discussed at the September meeting. A discussion followed re: the criteria for grant requests and the definition of success. It was the board's consensus to eliminate the section referring to defining program success and state the criteria as the development of addition programming. Koledo to revise.

#### **Discussion Item (d): Cargo Van Purchase**

Koledo presented comparisons of vans from local dealerships, noting Randy Wise provides the cars for SLPR's Drivers Training program. A discussion followed re: move forward to get the best deal from Randy Wise and not to spend more than \$35,000. Koledo to move forward with purchase asap.

#### **Commissioner Comments**

Lockwood made a motion to excuse Kesler from today's meeting, seconded by McDermott.

Motion Carried: 5 Ayes, 0 Nays

Simons stated an evaluation of the Accounting Coordinator's title and salary was appropriate as well as an evaluation of the Program Coordinator/Office Manager's salary. She stated the Personnel Committee would meet to discuss it further.

Lockwood stated she would be available to call in for the next meeting but would not be in attendance. Simons to Chair the meeting.

#### **Next Meeting**

Regular Monthly Meeting, Friday, November 21<sup>st</sup>, 2025 at 7:30am at the Fenton Community & Cultural Center.

#### **Adjournment:**

Chairperson Lockwood adjourned the meeting at 9:18am

Respectfully Submitted, David McDermott, Secretary  
Recording Secretary, Shirley Priestap