

**Southern Lakes Regional Metropolitan Parks & Recreation District**  
150 S. Leroy St.  
Fenton, MI 48430  
Board of Commissioners Meeting- Thursday, February 22<sup>nd</sup>, 2024  
7:30am

**Call to Order**

Chairperson Lockwood called the meeting to order at 7:40am

**Attendance/Roll Call**

Present: Pat Lockwood, Chris Reid, David McDermott, Rob Kesler

Excused: Brenda Simons, Ray Culbert

Roll Call: Lockwood declared there was a quorum with four board members.

Staff Present: Ed Koledo, Shirley Priestap

Public Present: None

**Pledge of Allegiance**

**Approval of Consent Agenda**

- Approval of the January 25<sup>th</sup>, 2024 regular meeting minutes
- Approval of Treasurer's Report:
  - -Bills paid prior to February 22<sup>nd</sup>, 2024 the amount \$52,259.59
  - -Payroll paid prior to February 22<sup>nd</sup>, 2024 in the amount of \$23,081.45
- Approval of the Financial Statements for January 2024

Motion by McDermott, seconded by Kesler to approve consent agenda as presented.

Roll Call:

Lockwood Aye

Kesler Aye

Reid Aye

McDermott Aye

Motion Carried: 4 Ayes, 0 Nays

**Call to the Audience** – None present.

**Action Item: Approval of the Special Licenses for 2024 Events:**

Priestap stated all known events for 2024 could be put on one Special License Application and authorized together.

Motion by McDermott, seconded by Kesler to approve the resolution authorizing the application for special licenses for Art Walk on July 27,2024; Witches Ball on October 11, 2024; and the City of Fenton's Story Telling Event on October 12, 2024.

Motion Carried: 4 Ayes, 0 Nays

**Action Item: Approval of the 2024 Objectives and Executive Director’s Initiatives**

Koledo gave a detailed report of the 2023 initiatives and what was accomplished and still needed to be done. His report included the hiring of a Program Coordinator/Office manager to expand programming which led to a plan for program gap-analysis to create opportunities in conjunction with the schools’ AD’s and coaches. Also noted were the revised job descriptions for facility staff and defined farmer’s market worker standards and market expansion. Koledo also stated the management goals of contributing to the facility fund had been met and that efforts to create a high value for an SLPR partnership through marketing and collaborations had been met.

He presented the 2024 Objectives and Executive Initiatives which was a carry forward of the goals that are ongoing, updated or unmet from 2023.

Motion by McDermott, seconded by Reid to adopt the 2024 Objectives and Executive Director’s Initiatives as presented.

Motion Carried: 4 Ayes, 0 Nays

**Director’s Report**

Koledo gave a pathway planning update and presented a timeline for Phase 2 describing the easement documents and the necessary meetings to be scheduled. He also provided an update on Phase 3A which will require clarification on who’s responsible for what between SLPR and Fenton Township and noted the meetings to be scheduled.

Koledo noted the community interactions and highlighted the Linden Ice Fishing Tournament. He also stated the City of Linden DDA approved the summer events and that the City of Fenton DDA grants would be presented to them in March. He also stated an outdoor WIFI proposal in process for the FCCC to provide outdoor service for the Market and events.

**Accounting Coordinator’s Report**

Priestap stated after the assigned amount of the net income was moved to the designated fund accounts, there was \$25,170 retained earnings to the general fund for 2023. She also stated that the audit of 2023 was scheduled for Wednesday, April 17<sup>th</sup> and Thursday, April 18<sup>th</sup> and that the auditors would schedule a pre audit meeting with the finance committee. Kesler and Lockwood proposed that the meeting be scheduled for Tuesday, April 16<sup>th</sup> – time to be determined.

**Programmers’ Report**

Nothing new to report at this time.

**Discussion Item: Pathway Planning Update**

Covered during the Executive Director’s report.

**Discussion Item: Senior Program Budget**

Priestap presented a preliminary budget with proposed programs and costs for senior activities and events. Koledo noted that an estimated \$10,000 in CDBG funding from the City of Fenton and Fenton Township was expected and that \$2,400 had been received from the State Bank.

**Commissioners Comments:**

Lockwood noted that the City of Fenton has allocated funds to the beautification committee to spruce up the river walk by FCCC.

**Next Meeting**

Regular Monthly Meeting has been changed and will be held on, Tuesday, March 19<sup>th</sup>, 2024

**Adjournment:**

Chairperson Lockwood adjourned the meeting at 8:35am

Respectfully Submitted, David McDermott, Secretary  
Recording Secretary, Shirley Priestap