

Southern Lakes Regional Metropolitan Parks & Recreation District

150 S. Leroy St.

Fenton, MI 48430

Board of Commissioners Meeting- Thursday, January 25th, 2024

7:30am

Call to Order

Chairperson Lockwood called the meeting to order at 7:30am

Attendance/Roll Call

Present: Pat Lockwood, Ray Culbert, Chris Reid, David McDermott, Rob Kesler

Excused: Brenda Simons

Roll Call: Lockwood declared there was a quorum with five board members.

Staff Present: Ed Koledo, Shirley Priestap

Public Present: None

Pledge of Allegiance

Approval of Consent Agenda

- Approval of the December 21st, 2023 regular meeting minutes
- Approval of Treasurer’s Report:
 - -Bills paid prior to January 25th, 2024 the amount \$30,669.59
 - -Payroll paid prior to January 25th, 2024 in the amount of \$22,721.20
- Approval of the Financial Statements for December 2023

Motion by Culbert, seconded by McDermott to approve consent agenda as presented.

Roll Call:

Lockwood Aye McDermott Aye

Kesler Aye Culbert Aye

Reid Aye

Motion Carried: 5 Ayes, 0 Nays

Call to the Audience – None present.

Director’s Report

Koledo discussed the progress and the design of the Hogan Road access site and construction estimate. He noted the next phase will be for project site approval of the design by the Township, letter of support from county officials and Consumers Power, and a grand/funding plan to raise about \$50,000 for the project. He also noted the Keepers of the Shiawassee would like to ask the municipalities for contributions.

Koledo noted he met with Mike Deem and Vince Lorraine to discuss the timeline of when to expect a site plan to come back from LAND Design Studio for the TRRDP site. He also stated the Back to the Bricks process has been changed and applications were required to be a host city, and submitted, by the City of Linden and City of Fenton on time, with the expectation that we’d here back by the end of

January. Disc Golf was discussed and Koledo noted that he was contacted by Above Par who has a track record of working with municipalities on such projects. He also stated he received the initial go-ahead from Patrick Linahan, Dep Director of Genesee County Parks.

Accounting Coordinator's Report

Priestap stated the interest earned on both the investment CD and Money Market accounts was over \$16,000 for the year. She also listed the recreation expenses that are supported by program profits in the amount of \$106,440 stating it is less than 2022 due to the reclassification of the Marketing Enrichment Programmer's salary.

Priestap noted the 2023 approved management goals of \$108,000 had been met and that the journal entries would be made to move \$19,000 to the Equipment Fund; \$70,000 to the Facility Fund; \$10,000 to the Parks Fund; and \$9,000 to the Pathway Commitment Fund. She also stated the December Financial Statements were in draft form pending the annual Audit with an estimated \$25,000 in net income increase to the general fund.

A recreation profit/loss statement was presented for the programs. She noted the Drivers' Training program was down due to not running a summer session in 2023. Also noted was the increase in participation in the Fitness programs.

Programmers' Report

Priestap stated the Winter sessions had just begun and nothing current to report. She noted the consistency of the Instructional Basketball and Soccer programs for 2023 and noted the Swim program is bouncing back but is dependent on getting access to pool time.

Action Item: City of Fenton Appointees

Lockwood stated the City of Fenton Council had appointed both her and McDermott to another term and that the official letter from the City will follow.

Motion by Culbert, seconded by Kesler to approve the reappointment of Patricia Lockwood and David McDermott to the SLPR Board of Commissioners for the term commencing January 1, 2024 – December 31, 2026.

Motion Carried:

5 Ayes, 0 Nays

Action Item: Election of Officers

The slate of officers presented remained unchanged with Lockwood as Chair; Culbert as Vice Chair; McDermott as Secretary; and Kesler as Treasurer. There were no new nominations.

Motion by Reid, seconded by McDermott to approve the slate of officers as presented.

Action Item: Committee Assignments

Lockwood stated the current committee assignments, and it was the board's consensus to continue with the assignments unchanged with the SLPR Board Chairperson as ex Aficio member of each:

Kesler, Chair of the Finance & Site Location Committee with Culbert as member.

Simons, Chair of the Personnel & Organizational Structure Committee with McDermott as member.

McDermott, Chair of the Operations & Policy Committee with Reid as member.

Motion by Reid, seconded by McDermott to approve the committee assignments as presented.

Motion Carried:

5 Ayes, 0 Nays

Action Item: SLPR Student Scholarship Application and Award Format

McDermott noted the revisions made to the original draft and the final application was presented. A discussion followed re: criteria for financial need and boundaries for SLPR's district. It was the board's consensus that 'financial need' would remain as a criterion and that the school personnel are best equipped to make that determination and the process would vary by school district. It was also stated that the award would be given only to those students who reside within the boundaries of the SLPR tax base of City of Fenton, City of Linden, and Fenton Township.

Motion by Culbert, seconded by McDermott to approve the SLPR Student Scholarship application as presented.

Motion Carried:

5 Ayes, 0 Nays

Discussion Item: Community Development Block Grant – Fenton and Fenton Township

Koledo stated both the City and the Township confirmed CDBG funding for senior programs and events which means \$10,000 to help support that program. Lockwood asked for a presentation to the Board on the programming plans this year the funds will allow.

Discussion Item: Loose Contract for 2024

With the City of Linden taking over the operations of the Loose Center, it was the Board's consensus to let things settle before meeting to discuss the contract. Koledo noted under the current 2024 contract SLPR is scheduled to pay \$50,000 (\$12,500/quarter). A discussion followed re: sending the final 2023 payment to Loose at the Center's address.

Discussion Item: 2023 Annual Objectives and Executive Director Initiatives – Year End Report

Koledo presented a written report and asked the Board to review for discussion at the next meeting in February.

Discussion Item: 2024 Annual Objectives and Executive Director Initiatives – Draft

Koledo presented a written report and asked the Board to review for discussion at the next meeting in February.

Commissioners Comments:

Lockwood asked about the office closing on school snow days. A discussion followed re: the SLPR office will remain open for business on school snow days because the Fenton Community Center remains open for business.

Next Meeting

Regular Monthly Meeting, Thursday, February 22nd, 2024

Adjournment:

Chairperson Lockwood adjourned the meeting at 8:50am

Respectfully Submitted, David McDermott, Secretary
Recording Secretary, Shirley Priestap

