

Southern Lakes Regional Metropolitan Parks & Recreation District
150 S. Leroy St.
Fenton, MI 48430
Board of Commissioners Meeting- Thursday, December 21st, 2023
7:30am

Call to Order

Chairperson Lockwood called the meeting to order at 7:30am

Attendance/Roll Call

Present: Pat Lockwood, Ray Culbert, Chris Reid, Brenda Simons, Rob Kesler
Excused: David McDermott
Roll Call: Lockwood declared there was a quorum with five board members.
Staff Present: Ed Koledo, Shirley Priestap
Public Present: None

Pledge of Allegiance

Approval of Consent Agenda

- Approval of the October 26th, 2023 regular meeting minutes
- Approval of the November 21st, 2023 special meeting minutes
- Approval of Treasurer’s Report:
 - -Bills paid prior to December 21st, 2023 in the amount \$107,931.08
 - -Payroll paid prior to December 21st, 2023 in the amount of \$44,663.07
- Approval of the Financial Statements for November 2023

Motion by Culbert, seconded by Simons to approve consent agenda as presented.

Motion Carried: 5 Ayes, 0 Nays

Call to the Audience – None present

Director’s Report

Koledo noted two new donors have committed an undetermined amount to the pathway. He also noted the Bishop Trust Fund Award was received in the amount of \$10,000 and forwarded to the City of Fenton to be held on deposit in the fund. He gave an update to the easement process listing the required documentation and that an NFE representative will be finalizing the appraisal review and preparing the documents for MDOT.

Koledo sited his community interactions and highlighted the staff’s meeting with the school districts’ Athletic Directors, working on a gap-analysis of local athletic programming, sharing ideas for new programming, and identifying program gaps.

Koledo also noted the Rec Center and park (at the TRRD site) meeting with Vince Lorraine. A discussion followed re: the Township's interest in pursuing grants and SLPR's commitment to the project as detailed in Resolution 2023-09-28. He discussed the Keepers of the Shiawassee's Hogan Road access site and the Keeper's commitment to fund it. The total cost is estimated to be \$40,000 and could be less if Eagle Scouts and volunteers play a role in building benches, picnic tables and planting grass. Koledo also noted that Art Walk planning has begun.

Accounting Coordinator's Report

Priestap stated the bills were higher than usual because they included all expenses paid since the last meeting in October. She noted year-end projections and stated the budgeted management goals would most likely be met but not in full for 2023. Priestap also stated the balance in the gymnastics fund will be closed into the general fund. She noted the facility use fees owed to the Fenton School district had not yet been calculated or billed and that the Dance and Fitness expenses would be increased to include the \$4,700 dance room rental. Priestap reported the City of Fenton had reimbursed SLPR \$80,863.63 for the expense incurred for the concerts, markets, Art Walk, family nights, and Back to the Bricks. She also reported the City of Linden had been invoiced for \$15,826.11 for the concerts and Back to the Bricks and payment is expected before the end of the year.

A recreation profit/loss statement was presented for the programs.

Programmers' Report

A written report was presented.

Discussion Item: Municipal SLPR Board Appointees

Koledo listed the current terms for each municipality and noted the City of Fenton's term ends in 2023. Lockwood stated that she and David McDermott had been reappointed.

Discussion Item: SLPR Student Scholarship Application

Lockwood stated that the discussion would be tabled until the next meeting when McDermott would be present to talk about his ideas.

Discussion Item: Michigan Trails Magazine 1/8 page Ad

Koledo shared the Michigan Trails Magazine advertising opportunity and his request for approval to share a 1/8 page ad in that publication with LAFF. The total cost of the ad is \$445 and SLPR's share would be \$223.

Motion by Lockwood, seconded by Culbert to approve the request to purchase an ad in the Michigan Trails Magazine as presented.

Motion Carried:

5 Ayes, 0 Nays

Discussion Item: LAFF Pathway Sponsorship

Koledo stated LAFF agreed to accept \$25,000 from SLPR and in-kind services in exchange for the \$100,000 sponsorship level that was previously discussed and approved in October.

Discussion Item: Employee Pay Raises

Koledo stated an across the board 3% pay increase had been presented in the approved 2024 budget for staff.

Discussion Item: Thompson Road Park Planning

Koledo stated the estimated cost to have a park plan designed would be about \$6,500 and that Land Design Studio would be the company to do the project. A discussion followed re: the resolution with Fenton Township to explore options. A list of grant requirements was discussed.

Motion by Culbert, seconded by Kesler to approve \$6,500 for the Thompson Road Park design work to be performed by Land Design Studio.

Motion Carried:

5 Ayes, 0 Nays

Action Item: Employee Recognition Awards

Koledo presented a list of staff members and the amount of awards requested for each.

Motion by Culbert, seconded by Lockwood to approve the recognition awards as presented.

Motion Carried:

5 Ayes, 0 Nays

Commissioners Comments:

Culbert noted the agreement between the City of Linden and the Loose Center.

Next Meeting

Regular Monthly Meeting, Thursday, January 25th, 2024

Adjournment:

Chairperson Lockwood adjourned the meeting at 9:00am

Respectfully Submitted, David McDermott, Secretary

Recording Secretary, Shirley Priestap