

**Southern Lakes Regional Metropolitan Parks & Recreation District**  
150 S. Leroy St.  
Fenton, MI 48430  
Board of Commissioners Meeting- Thursday, September 28<sup>th</sup>, 2023  
7:30am

**Call to Order**

Chairperson Lockwood called the meeting to order at 7:30am

**Attendance/Roll Call**

Present: Pat Lockwood, Ray Culbert, Chris Reid, Brenda Simons, Rob Kesler, David McDermott

Roll Call: Lockwood declared there was a quorum with six board members.

Staff Present: Ed Koledo, Shirley Priestap

Public Present: None

**Pledge of Allegiance**

**Approval of Consent Agenda**

- Approval of the August 17<sup>th</sup>, 2023 regular meeting minutes
- Approval of the September 21<sup>st</sup>, 2023 budget meeting minutes
- Approval of Treasurer's Report:
  - -Bills paid prior to September 28<sup>th</sup>, 2023 in the amount \$ 92,294.39
  - -Payroll paid prior to September 28<sup>th</sup>, 2023 in the amount of \$ 33,195.04
- Approval of the Financial Statements for August 2023

Motion by McDermott, seconded by Simons to approve consent agenda as presented.

Motion Carried: 6 Ayes, 0 Nays

**Call to the Audience** – None present

**Director's Report**

Koledo noted community interactions and highlighted the Chamber's membership drive. He discussed SLPR's partnership with Vincinia Gardens Cornhole Tournament, and the View News' Bottles, Brews and News fundraising event. He also noted the Red Cross' Veterans event where he declined the offer to sit on their board. Koledo thanked the board for the opportunity to attend FAPS Black Tie fundraising event and he noted the upcoming TRRDP dog park fundraiser.

Koledo discussed the leaky roof at FCCC and the mold and damage it is causing in the office kitchen stating the City of Fenton is in the process of getting bids on the project. Also discussed were food trucks at rental events and the parking situation at the FCCC.

**Accounting Coordinator's Report**

Priestap stated the bills this month are high due to having three pay periods since the last meeting. She also noted that both the City of Fenton DDA and the City of Linden will be billed for the expenses SLPR incurred for the Summer events.

**Discussion Item: Annual Report**

The 2022 SLPR Annual Report was presented via power point. A discussion followed re: data compilation and survey questions. It was the board’s consensus to have the Executive Director present the annual report to the City of Fenton, City of Linden, and Fenton Township, but to change a few items that would be confusing due to the delay in completing the report.

**Discussion Item: Annual Objectives and Executive Director Initiative Update**

Koledo stated SLPR is meeting its goal to expand programming with the hiring of a Program Coordinator/Office Manager. He discussed the plan to increase programs with the use of gap-analysis of programming offered in the community and targeting unsupported programming opportunities while engaging the schools’ ADs and coaches to partner with SLPR. The measurement goal is to reach 60% of revenues from programs. A discussion followed re: gym and pool space and the cost of weekend custodians to run new and existing programs.

Koledo discussed the goal to secure key property re: managing all aspects of Phase 2 of the State Bank Trail with easement acquisitions nearing completion. He presented a draft plan based off current needs within the community for a location for a SLPR Rec Center and Park. Also noted was the 2014 feasibility study. A discussion followed re: the Charter amendment.

**Discussion Item: Loose/SLPR Financial Agreement**

Koledo stated he had discussed the Board’s stipulations with Loose’s Director and board President and no contract has been finalized. He noted that they would be discussing it at Loose’s next board meeting.

**Action Item: Approval of the 2024 Budget**

Priestap presented the budget with the changes discussed at the budget meeting noting \$3,000 was added to ‘Planning Fees and Special Projects’ for high school senior scholarships and the Loose appropriations was changed to \$50,000. The Management Goals were listed in her report as follows: \$5,000 for the pathway matching grant commitment and \$4,000 for phase 3 over 5 years; \$14,000 to the facility fund and \$10,000 to the equipment fund, all of which are part of the line item for ‘Planning Fees and Special Projects’.

Motion by McDermott, seconded by Kesler to approve the 2024 as presented.

Motion Carried:

6 Ayes, 0 Nays

**Action Item: Approval of the Resolution to Plan for a Park and Rec Center with Fenton Township**

Koledo reiterated that the Township supervisor, Vince Lorraine, requested a resolution from the SLPR board that shows SLPR’s interest in exploring the development of a plan for the property on Thompson Road and to explore funding sources. Both Township representatives Reid and Kesler noted that the Township passed the resolution. A discussion followed re: the resolution is not a commitment, but an agreement to test the feasibility of the location for a park and recreation center.

Motion by McDermott, seconded by Kesler to approve Resolution 2023-09-28 as presented between SLPR and Fenton Township to explore the development of a plan for the use of the property.

Roll Call:

Lockwood	Aye	Reid	Aye
Kesler	Aye	Culbert	Aye
Simons	Aye	McDermott	Aye

Motion Carried:

6 Ayes, 0 Nays

**Programmers’ Report:** A written report was provided.

**Commissioners' Comments:** None

**Next Meeting**

Regular Monthly Meeting, Thursday, October 26<sup>th</sup> at 7:30am

**Adjournment**

Chairperson Lockwood adjourned the meeting at 8:55am

Respectfully Submitted, David McDermott, Secretary

Recording Secretary, Shirley Priestap