

Southern Lakes Regional Metropolitan Parks & Recreation District
150 S. Leroy St.
Fenton, MI 48430
Board of Commissioners Meeting- Thursday, December 1st, 2022
8:00am

Call to Order

Chairperson Lockwood called the meeting to order at 8:00am

Attendance/Roll Call

Present: Patricia Lockwood, Christine Reid, Ray Culbert, David McDermott, Brenda Simons

Excused: Rob Kesler

Roll Call: Lockwood declared there was a quorum with five board members

Staff Present: Ed Koledo, Shirley Priestap

Public Present: None

Pledge of Allegiance

Approval of Consent Agenda

Approval of the October 27th, 2022 regular meeting minutes

- Approval of Treasurer's Report:
 - Bills paid prior to December 1st, 2022 in the amount \$47,125.37
 - Payroll paid prior to December 1st, 2022 in the amount of \$19,726.43
 - October 2022 Financial Statements

Motion by Culbert, seconded by Simons to approve consent agenda as presented.

Roll Call:

McDermott Aye

Lockwood Aye

Simons Aye

Reid Aye

Culbert Aye

Motion Carried: 5 Ayes, 0 Nays

Director's Report

Koledo presented the SLPR and the FCCC gift cards and explained the purpose as promotional give-aways or to be sold as gift certificates. He shared a FCCC task sheet to be utilized by facility staff for daily/weekly/monthly custodial and maintenance duties. Koledo also presented a recommendation for staff recognition awards. It was the Board's consensus to award an amount to each employee equal to what was awarded in 2021. Lockwood stated pay increases would be discussed with the Personnel Committee in January. Simons, Chair of Personnel, requested a wage market comparison.

Motion by Culbert, seconded by McDermott to approve recognition awards for each staff member as presented.

Motion Carried:

5 Ayes, 0 Nays

Koledo noted the recommendation for approval of the trailhead at Triangle Park Plan by the City of Linden's Parks and Rec Commission November 17th, with the expectation that the City Council will approve it at their December 12th meeting. He also noted his community interactions which included the Chamber Networking at Noon and Annual Dinner; the Veteran's Breakfast which was well attended with 200 people; and the Grand Blanc Grid presentation with the Statewide Coordinator for MDOT.

The Thompson Road Regional Dog Park well repair was noted as was the successful bowling fundraiser. Koledo noted his meeting and discussion with the Keepers of the Shiawassee group members and a potential river access site on Hogan Road. A discussion followed re: launch site construction during bridge repairs and the access permission requirements.

Linden Parks meeting, Happening in Linden, and Music by the Mill were discussed re: SLPR's assistance. Also noted was the potential for a nine-hole Disc Golf course at the Linden Middle School campus. The Board was invited to attend the upcoming Holiday Networking at Noon event which SLPR and FCCC is cosponsoring and the Senior Friday Cowboy Brunch this month.

Accounting Coordinator's Report

Priestap discussed the year end projections noting the 2022 management goals to move net income into designated funds would be met. She also discussed the billing to and reimbursement by the Fenton DDA for SLPR's management of the Summer Experience programs and the Farmers' Market, Concerts, and Back to the Bricks events. Also noted is the reimbursement from the City of Linden for SLPR's expenses to manage the Linden Back to the Bricks. A recreation programming profit/loss statement was presented and Priestap noted that recreation revenue collected in December is for 2023 programs and therefore will be deferred into the New Year. She also discussed the Driver's Education registration timeline and the need to defer some of the registration to 2023.

A discussion followed re: the growth of the Driver's Education program and the potential hiring of more instructors to meet demand.

Programmers' Report: A written report was present. A discussion followed re: inviting program instructors to a special board meeting for brainstorming.

Discussion Item: Reading of the DEI Statement

Koledo development a diversity, equity, and inclusion statement to be used for grant applications when required. The Board requested it be expanded upon to be used as a general DEI statement for the organization. Koledo read SLPR's diversity, equity, and inclusion statement:

"SLPR understands the core of successful programming is connecting people with people. We are committed to facilitating a culture of diversity, equity and inclusion in everything we do. We treat all people with respect. We listen and engage with our diverse communities and welcome new or different perspectives. We make time to create meaningful relationships with each other. Monthly lunch meetings with ice breakers, daily interactions with all employees and an office setup of shared workspace help create a work environment where employees feel valued, respected, and empowered to contribute their diverse talents, ideas, and experiences to the workplace".

Discussion Item: The State Bank Trail – Engineer’s Cost Estimate Increase

Koledo presented the updating trail funding plan based on the engineer’s opinion of cost (MERL) and the estimated cost increase of \$300,000 for an updated total fundraising and grant requirement of \$563,836.

Discussion Item: Pathway Grant Possibilities Remaining

Koledo noted the MDNR “Spark” grant submission, the Consumer Energy grant, and the State funding initiative. A discussion followed re: LAFF fundraising and donor opportunities.

Discussion Item: Easement Condemnation Plan

The Board reviewed the attorney’s timeline noting the potential for some acquisitions requiring a resigning and potential costs. Briefly discussed was an easement acquisition in Fenton Township to be coordinated with sewer work the pathway construction.

Discussion Item: Gym Stars Transition Plan

Koledo discussed the meeting he and Superintendent Ciesielski had to finalize the transition of the gymnastics program to Linden Schools and the \$65,000 equipment buyout.

Discussion Item: 2022 Annual Objectives and Executive Director’s Initiatives

Koledo presented an update highlighting the marketing initiative to broadcast SLPR’s efforts and partnerships with advertorial, newsletters and news articles that will showcase our programs and instructors.

Commissioners’ Comments:

Simons noted the upcoming Holiday Happening in Linden. Lockwood noted the Jinglefest in Fenton.

Next Meeting

Thursday, January 26th, 2023 at 8:00am.

Adjournment

Chairperson Lockwood adjourned the meeting at 9:40am

Respectfully Submitted, David McDermott, Secretary

Recording Secretary, Shirley Priestap