

**Southern Lakes Regional Metropolitan Parks & Recreation District**  
150 S. Leroy St.  
Fenton, MI 48430  
Board of Commissioners Meeting- Thursday, September 22<sup>nd</sup>, 2022  
8:00am

**Call to Order**

Chairperson Lockwood called the meeting to order at 8:05am

**Attendance/Roll Call**

Present: Patricia Lockwood, Christine Reid, Ray Culbert, David McDermott  
Excused: Brenda Simons, joined on the phone and Rob Kesler  
Roll Call: Lockwood declared there was a quorum with four board members  
Staff Present: Ed Koledo, Shirley Priestap  
Public Present: None

**Pledge of Allegiance**

**Approval of Consent Agenda**

Board minutes were adjusted as presented

Approval of the August 25<sup>th</sup>, 2022 regular meeting minutes

- Approval of Treasurer's Report:
  - Bills paid prior to September 22<sup>nd</sup>, 2022 in the amount \$49,738.64
  - Payroll paid prior to August 25<sup>th</sup>, 2022 in the amount of \$19,228.17
  - August 2022 Financial Statements

Motion by Culbert, seconded by McDermott to approve consent agenda as presented.

Motion Carried: 4 Ayes, 0 Nays

**Executive Director's Report:** Koledo gave an update on the LAFF Pathways maintenance agreement planning, planning for the trailhead at Triangle Park, and LAFF Pathway's amenities standardization plans. Community interactions were provided and Koledo highlighted the Happening in Linden's Farm to Fork event and their DPW luncheon as a thank you to both Fenton and Linden DPW staff. The SLPR senior Friday brunch was noted as being well attended and the SLPR Witches & Wizards Ball and Halloween Craft Market were noted as being bigger and then last year.

Koledo discussed the warehouse in Linden re: new shelves and overall organization of the space for storage. He stated that a gift certificate be given to the owners who are allowing SLPR to utilize the building free of charge. Board members expressed an interest in visiting the location and perhaps presenting the thank you to the facility owners in person on site.

**Accounting Coordinator's Report:** Priestap presented the program comparison report for the summer brochure season for 2021 vs 2022. She noted a draft of the budget is in the works and will be ready for the Finance Committee meeting on October 12<sup>th</sup>. She also noted that a new Building Attendant was hired to work events, facility supervision, and custodial duties. A discussion followed re: the need for capable FCCC staff to handle strenuous duties.

**Programmer's Report:** A written report was submitted.

**Discussion Item: Easement Progress**

Koledo noted the remaining easement acquisitions and explained current negotiations. It was the board's consensus to keep the Community administrators advised on the remaining easements. A discussion followed re: attorney costs related to easement acquisitions. If an easement was not progressing, and it seems certain that an agreement will not be reached, the details of those easement agreements should be detailed out and the information shared with the municipalities so they are aware of each situation.

**Discussion Item: Gym Stars Program Transition**

Koledo noted his meeting with Linden Schools' Superintendent and the plan to transition the SLPR gymnastics program to Linden Schools in June of 2023. He presented a brief history of the program, written quotes, and the list of gymnastics equipment SLPR owns and the fair value to sell the equipment to the school district. A discussion followed re: halting of any further equipment purchases and the loss of program revenue.

**Discussion Item: Trailhead at Triangle Park Planning**

Koledo presented a drawing of the proposed site design as required by the grant. The Parks & Recreation Commission added to the design plans for handicap picnic tables and recycling receptacles. Also noted was Linden Kiwanis' offer to build out a BBQ area, which Koledo would like to keep separate from the trailhead/grant plans.

**Discussion Item: LAFF Pathway Amenities Committee**

Koledo stated a LAFF Amenities Committee was formed to make recommendations for standards of the amenities along the entire pathway. He stated the committee's recommendations will be used by LAFF, Inc. and SLPR to approve the final standards, with the municipalities following on to approve as well. A discussion followed re: the maintenance and replacement costs and the consistency in signage design.

**Action Item: Approval of the Resolution of Necessity – The State Bank Trail**

Motion by Culbert, seconded by Reid to approve The State Bank Trail Resolution of Necessity as presented.

Motion Carried: 4 Aye, 0 Nays

**Action Item: Loose Financial Agreement**

Koledo presented the Loose Senior Center's 2023 budget and noted the \$60,000 amount they budgeted from SLPR. It was the board's consensus that a meeting between Koledo and Gabrielson should occur to discuss the allocation for 2023. Also discussed were grants, donations, and programming as other potential funding sources for Loose to investigate and any help SLPR could give with grant writing or programming.

Motion by McDermott, seconded by Reid to approve and renew the annual agreement with the Loose Senior Center with a \$60,000 contribution for 2023.

Motion Carried: 4 Aye, 0 Nays

**Commissioners' Comments:** None

**Next Meeting**

Finance Committee: Wednesday, October 12, 2022 at 8:00am and October 27, 2022 at 8:00 am

**Adjournment**

Chairperson Lockwood adjourned the meeting at 9:05am

Respectfully Submitted, David McDermott, Secretary

Recording Secretary, Shirley Priestap