

Southern Lakes Regional Metropolitan Parks & Recreation District

Board of Commissioners Meeting- Thursday, January 27th, 2022

6:00pm

Held via Zoom

Call to Order

Chairperson Lockwood called the meeting to order at 6:00pm

Attendance

Present: Patricia Lockwood, Ray Culbert, Christine Reid, Brenda Simons

Delayed: David McDermott

Excused: Robert Kesler

Roll Call: Ms. Lockwood declared there was a quorum with four board members

Staff Present: Ed Koledo, Shirley Priestap

Public Present: None

Call to the Audience:

None present

Approval of Consent Agenda

- Approval of the December 8th, 2021 regular meeting minutes
- Approval of Treasurer's Report:
 - Bills paid prior to January 27th, 2022 in the amount \$ 56,195.77
 - Payroll paid prior to January 27th, 2022 in the amount of \$ 37,555.42
 - December 2021 Financial Statements

Motion by Culbert, seconded by Reid to approve consent agenda as presented.

Roll Call: Reid Aye
 Simons Aye
 Culbert Aye
 Lockwood Aye

Motion Carried: 4 Ayes, 0 Nays

Executive Director's Report: Koledo updated the pathway initiative noting LAFF continues to fundraise and will try grants again. Also presented was the State Bank Trail finance/fundraising report and funding plan that outlined the goal vs actual as well as the remaining required to complete the goal in the amount of \$322,790.

McDermott arrived 6:05pm

Koledo stated the easement process is continuing in Fenton Township and the City of Fenton. He also stated that should any resident wish to contest the easement process, SLPR will take on those challenges rather than the municipality.

The written report listed community interactions, and Linden and Fenton events. He highlighted the Back to the Bricks planning and Music in the Park to occur in both Fenton and Linden for 2022. Also

noted is the interest in Certified Ambassador Training for staff. Koledo discussed the work on the storage warehouse with the addition of pallets and lights. He informed the board that SLPR gymnastics was offered the opportunity to purchase \$50,000 worth of equipment from a gym that was going out of business for \$6,000. The equipment was purchased with a moving cost of \$2,000 additional dollars and will be stored in the warehouse until it will be moved to gym location.

Accounting Coordinator's Report: Priestap stated the profit and loss statement for the recreational programs was included. She noted AAU and Dance have not bounced back since covid, however Gymnastics, Fitness, and Flag Football are on the rise. Also noted was the increase in the Instructional Soccer program as well as the Art classes which all did well throughout the year.

Also stated was the overall net income as higher than what had been budgeted for 2021 with JE's made to allocate the net income into the funds as budgeted via 2021 Management Goals: \$15,000 to Scholarships; \$17,500 to Equipment; and \$35,000 to the Facility funds. Priestap also noted the annual and quarterly payroll tax returns and forms had been prepared and distributed and that the audit of the 2021 books is scheduled for April 19 and April 20.

Action Item (a): Fenton Township Appointees

Lockwood stated no action is necessary and that both Reid and Kesler had stated last month their interest in continuing to serve as the Township's representatives. Reid stated the Township has reappointed both her and Kesler and that a letter will be sent to Koledo.

Action Item (b): Election of Officers

Lockwood asked that the slate of officers remain for another year.

Chair: Culbert nominated Lockwood for Chairperson, seconded by McDermott. Lockwood accepted.

No further nominations.

Motion Carried: 5 Ayes, 0 Nays

Vice Chair: Lockwood nominated Culbert for Vice Chairperson, seconded by McDermott. Culbert accepted. No further nominations.

Motion Carried: 5 Ayes, 0 Nays

Secretary: Lockwood nominated McDermott for Secretary, seconded by Culbert. McDermott accepted.

No further nominations.

Motion Carried: 5 Ayes, 0 Nays

Treasurer: Lockwood nominated Kesler for Treasurer, seconded by McDermott.

No further nominations.

Motion Carried: 5 Ayes, 0 Nays

Action Item (c): Committee Assignments

The current committees are as follows:

Finance/Site Location: Kesler, Chair; Culbert, Member

Operations/Policy: McDermott, Chair; Reid, Member

Personnel/Policy: Simons, Chair; McDermott, Member

Motion by Lockwood; seconded by Culbert to keep the committee assignments the same for another year.

Motion Carried: 5 Ayes, 0 Nays

Action Item (d): Resolution to Adopt 5 Year Parks & Recreation Master Plan

Koledo stated he received three email responses to the plan requesting Pickleball which is covered in the plan goals #1 and #6. He noted that SLPR has plans to start an indoor Pickleball league beginning in February. Koledo also noted one response received listed several suggestions and comments for the plan. A discussion followed re: contacting the individual and respond to his comments. Also noted and discussed was the Fenton Schools Sports Complex, letters of support received from the City of Fenton and upcoming resolutions from Fenton Township and the City of Linde; and references should be updated to include the Fenton High School Pool and Deer Run Park as well as correction of spelling errors. It was the board's consensus that they should move forward with adopting the resolution and the corrections to the plan be made in the meantime.

RESOLUTION OF ADOPTION FIVE YEAR PARKS AND RECREATION PLAN 2022 - 2027 FOR SOUTHERN LAKES METROPOLITAN PARKS AND RECREATION DISTRICT

WHEREAS the Board of Commissioners has made investigations of the existing recreation resources and probable future need for recreation lands, facilities, and services; and
WHEREAS, the plan provides detailed recommendations for park and recreation facilities, and recreation programming with a prioritized list of capital improvements for the next five year; and
WHEREAS, the foundation of the plan is established with the Action Program consisting of overall goals and supporting objectives and specific action programs for the next five years; and
WHEREAS, said plan is represented to meet the requirements of the Michigan Department of Natural Resources, thereby making The Southern Lakes Metropolitan Parks and Recreation District eligible for State and Federal grants administered by the Michigan Department of Natural resources; and
WHEREAS, Southern Lakes held a public hearing on the Five-Year Parks and Recreation Plan to provide an opportunity for citizen comments and subsequently adopted said Recreation Plan;
THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby adopt the Five-Year Parks and Recreation Plan for Southern Lakes Metropolitan Parks and Recreation District.

Motion by Culbert, seconded by McDermott to approve the resolution as presented.

Roll Call:	Reid	Aye
	Simons	Aye
	Culbert	Aye
	Lockwood	Aye
	McDermott	Aye

Motion Carried: 5 Ayes, 0 Nays

Action Item (e): Proposal #9-D708 – Additional Service Request – Easement Acquisitions

Koledo said the initial cost of \$22,910 to pay for the easement acquisitions has not got the job done. He noted that of the 18 easements, only four are complete with another 6 over \$10,000. Of the six two are done, 2 are scheduled and 2 are not sure. A discussion followed re: the meeting with Lockwood, Koledo and NFE Engineer Jeff Huhta to get an understanding why there has been difficulty acquiring the easements. Lockwood noted strategies were discussed and that NFE has complete accountability to

finish the job. The additional efforts will cost \$7,500. SLPR will be the agent to garner the easements which means any condemnations. A discussion followed re: concerns with the legal procedures and SLPR's ability to process condemnations. Koledo noted NFE does not believe it will come to that and that we can only offer what the State assesses and that will be a fair assessment to the property owner. It was the board's consensus to let NFE finish their work on acquiring the easements.

Motion by Reid, seconded by Lockwood to approve the additional service request of NFE in the amount of \$7,500 for the acquisition of easements.

Roll Call:	Reid	Aye
	Simons	Aye
	Culbert	Aye
	Lockwood	Aye
	McDermott	Aye

Motion Carried: 5 Ayes, 0 Nays

Discussion Item (a): Easement Acquisition Process through Resolution

Koledo noted a timeline and step by step process for the acquisitions.

Commissioners' Comments:

McDermott stated he is happy about the gymnastics equipment purchase.

Lockwood stated the City of Fenton is under mask mandate for all City buildings except the Community Center and Library.

Next Meeting

Thursday, February 24th, 2022

Adjournment

Chairperson Lockwood adjourned the meeting at 6:56pm

Respectfully Submitted, David McDermott, Secretary
Recording Secretary, Shirley Priestap