

**Southern Lakes Regional Metropolitan Parks & Recreation District**  
Board of Commissioners Meeting- Thursday, April 22<sup>nd</sup>, 2021  
6:00pm  
Virtual Meeting via Zoom

**Call to Order**

Chairperson Lockwood called the meeting to order at 6:00pm

**Attendance**

Present: Patricia Lockwood, Christine Reid, Ray Culbert, David McDermott, Brenda Simons, Rob Kesler  
Roll Call: Ms. Lockwood declared there was a quorum with six board members  
Staff Present: Ed Koledo, Shirley Ciofu  
Public Present: None

**Call to the Audience:**

None present

**Approval of the Consent Agenda:**

- Approval of the Agenda
- Approval of March 25<sup>th</sup>, 2021 Regular Board meeting minutes
- Approval of Treasurer's Report:
  - Bills paid prior to the April 22<sup>nd</sup>, 2021 in the amount of \$27,067.86
  - Payroll paid prior to April 22<sup>nd</sup>, 2021 in the amount of \$13,293.69
  - Financial Statements for March 2021

Motion by Mr. McDermott, seconded by Mr. Kesler to approve consent agenda as presented.

Motion Carried: 6 Ayes, 0 Nays

**Administrative Reports:** Mr. Koledo gave an update on the pathways funding stating a Plan Unit Development (PUD) plan that has potential to provide matching dollars (possibly \$118,000) towards the pathway from the development of property near Linden and Lobdell roads. A discussion followed re: the development and PUD in collaboration with Fenton Township and the City of Linden.

He also noted that due to support letters from the SLPR master plan being five years old, the DALMAC fund requested more recent documents showing support. All four municipalities provided updated letters of support for SLPR's work in Phase 2 and the grant request was resubmitted with the updated letters.

Mr. Koledo listed the many community interactions for the month of March and included Fenton Township Dog Park meeting to see how SLPR can help their management, and the Sportsman's club to discuss a potential programming partnership. He noted the Deer Run Soccer Park agreement was moving forward. A discussion followed re: how internal league changes might affect the agreement. Mr. Koledo expects the county to approve the sub-license agreement with SLPR at their next meeting on May 13, giving SLPR the copy for potential approval at the next SLPR meeting.

Mr. Koledo gave an update on the depot repairs stating he had contacted Pete Medor and Nick Will. A discussion followed re: Mr. Medor's desire to work with Mr. Will to get the job done. Mr. Koledo indicated SLPR no longer needs the depot for offices or storage and that a storage facility was found and may be given to SLPR to use for free. A discussion followed re: staff sharing office space at the Community Center and proving that working from home is an option as well. It was stated that SLPR continues to have a presence at the Fenton Community Center and that won't change.

A discussion followed re: the importance of goal setting sessions. It was the consensus that it's a very good thing that SLPR is getting involved in soccer fields and pathway management like never before and that it aligns with the mission and vision.

**Accounting Report:**

Ms. Ciofu provided the recreation programming profit and loss statement year to date at March 31<sup>st</sup> noting that although the volume of programs is down, those that are running are well attended. She further explained the 2020 vs 2021 variance noting that although the bottom line shows an increase in profits, it is actually a net decrease because the additional property tax revenue for 2021 is offsetting it.

Ms. Ciofu stated the audit is complete and went well remotely again this year. She noted Lewis/Knopf would present the audit at the May 27<sup>th</sup> regular board meeting. She also stated that the quarterly financial reports had been received from the Loose Center so the first quarter appropriations check in the amount of \$12,592.50 would be mailed.

Also noted was the April 10<sup>th</sup> maturity date of the investment CD. Ms. Ciofu stated interest rates are still down considerably and so the CD was rolled over for another six months term at which time the rates will be reevaluated.

**Action Item: Tech Overruns**

Mr. Koledo presented a breakdown of the additional costs for the previously approved technology upgrades stating the cheap cable has to be replaced at a cost of \$600 and necessary hardwiring upstairs that had not been in the original plan would cost \$4,137. The total additional cost is \$4,737 which would be split 50/50 with the Fenton Community Center and that the same proposal would be given to that board at their next regular meeting on May 11<sup>th</sup>.

Motion by Mr. McDermott, seconded by Mr. Culbert to approve the additional spending for the technology upgrades in the amount of \$2,368.50.

Roll Call:

McDermott, Aye

Reid, Aye

Simons, Aye

Kesler, Aye

Culbert, Aye

Lockwood, Aye

Motion Carried: 6 Ayes, 0 Nays

**Discussion Item: Mini Events for the Street Experience**

Mr. Koledo presented a street map with a key showing the various events and demonstrations that SLPR is coordinating and managing for the Fenton DDA Summer events this year. He noted the organizational spreadsheet staff is using to track the activities and stated everything would be spread out over town, up and down the closed streets to help in keeping people safely distanced. A discussion followed re: extending an invitation to Fenton Township and the City of Linden in case there was anything they may want to promote or participate in. Mr. Koledo will share the map and other information with both municipalities.

**Commissioner Comments:** Ms. Reid noted that Mike Deem, Zoning Administrator for Fenton Township, and Jim McGuirk, Chair of the Fenton Township Planning Commission may be contacted for additional information regarding the subject property, as the developer is working with the Planning Commission on the site plans. Ms. Simons thanked Mr. Koledo for a great meeting.

**Next Meeting**

Regular Monthly Meeting: Thursday, May 27<sup>th</sup>, 2021 at 6:00pm

**Adjournment**

Chairperson Lockwood adjourned the meeting at 6:55pm

Respectfully Submitted, David McDermott, Secretary

Recording Secretary, Shirley Ciofu