

Southern Lakes Regional Metropolitan Parks & Recreation District
Board of Commissioners Meeting- Thursday, February 25th, 2021
6:00pm
Virtual Meeting via Zoom

Call to Order

Chairperson Lockwood called the meeting to order at 6:00pm

Attendance

Present: Patricia Lockwood, Christine Reid, Ray Culbert, David McDermott, Brenda Simons, Rob Kesler
Roll Call: Ms. Lockwood declared there was a quorum with six board members
Staff Present: Ed Koledo, Shirley Ciofu
Public Present: None

Call to the Audience:

None present

Approval of the Consent Agenda:

- Approval of the Agenda
- Approval of January 28th, 2021 Regular Board meeting minutes
- Approval of Treasurer's Report:
 - Bills paid prior to February 25th, 2021 in the amount of \$37,433.03
 - Payroll paid prior to February 25th, 2021 in the amount of \$14,819.03
 - Financial Statements for January 2021

Motion by Mr. McDermott, seconded by Mr. Culbert to approve consent agenda as presented.

Motion Carried: 6 Ayes, 0 Nays

Administrative Reports:

Mr. Koledo gave an update on SLPR programming stating the Lake Fenton School District has allowed for the Hot Shots Basketball program to resume in their building and Fitness classes are running at the Community Center.

Mr. Koledo gave an update on the grants for the pathway stating the CS Mott grant was returned and they discouraged a formal proposal; and the application to the Robert Woods Junior Foundation grant would not move forward. He also reported the LAFF fundraising campaign has received a donation from the Graff Family Foundation in the amount of \$25,000 and an anonymous donation of \$5,000 was received noting the campaign committee is actively presenting to organizations and individuals.

Mr. Koledo noted meetings with the LAFF board, Grow Linden board and Happening in Linden, LCS Facility Planning committee and Loose board meeting, as well as meetings with the Chamber re: marketing, expo, annual dinner, and networking at noon. Also attended was a meeting with the Fenton Arts and Cultural council to discuss Cabin Fever events at the Community Center, plans for investigating grant opportunities, planning for Linden's Ice Fishing Tournament, and meeting with Fenton Arts Council.

It was also noted the contract discussions re: Deer Run Soccer park are ongoing, making sure they mimic the Fenton Townships lease.

Mr. Koledo discussed the ongoing staff planning process noting a meeting with the Personnel Committee is in order to discuss staff planning.

Mr. Koledo stated there are no rentals booked at the Fenton Community Center because of covid restrictions and that exercise programs are the only use of the facility at this time. He also stated the Ice Fishing tournament held in Linden at the new Cancun on Lobdell Lake was a success and that SLPR provided gift certificates that were a hit.

Accounting Report:

Ms. Ciofu noted a journal entry was made to record the revenue received in December that is deferred to 2021 for Winter/Spring programming stating it is down in comparison to prior years by about 65%. Also noted was the budget discussion of the management goals re: the allocation of net income to the funds. She stated a journal entry can be made from retained earnings once the board decides.

Also noted was the 2020 audit scheduled for April 20 and 21. Ms. Ciofu stated the pre audit meeting is scheduled with the finance committee and Lewis/Knopf for Monday, April 19th at 1:00pm.

Discussion Item: Fenton Street Experience DDA Grant Possibilities

Mr. Koledo presented a layout of a potential activities list that SLPR and the Fenton DDA are considering for an upcoming plan for this Summer and Fall to replace the former music and art shows. He explained SLPR's role of helping the committee to develop and manage the programs as well as being the fiduciary for the events that will be funded by a grant from the DDA. The activities and events would occur from Mid-May to Mid-October in the closed streets downtown Fenton on Thursday and Friday evenings. He noted the activities are meant to highlight program opportunities in and around Fenton. A discussion followed re: the potential of a mobile skate park and corn hole tournaments to be part of the Street Experience and become a regular SLPR activity. Mr. Koledo stated there would be an estimated cost to purchase the mobile skate park of \$6,500 and that there would be an equipment cost for the purchase of the corn hole boards. It was the board's consensus that SLPR would be providing a niche for skaters and others with these types of programs.

It was noted that a meeting would be held with the City of Northville, who have had success with similar 'street experience' programs. It was the board's consensus to move forward with the DDA grant. It was stated that it was a great concept supporting community interaction with a lot of logistics work for staff. A discussion followed re: the cost to SLPR. Ms. Lockwood explained the grant would include an administrative fee for SLPR of 15% of the cost and that the grant would cover all costs. Mr. Koledo noted the Farmer's Market grant had been submitted with a 10% administrative fee added. It was the board's consensus to request that grant have the same 15% added. Mr. Koledo will discuss with Mr. Hart. Mr. Culbert requested Mr. Koledo contact Ellen Glass to discuss activities that may work in Linden too.

Action Item: Technology Proposal

Mr. Koledo presented the bids for FCCC/SLPR Technology Planning proposal stating it was a very thorough investigative undertaking. The computer/technology businesses analyzed the current system and prepared bids to upgrade and maintain a new system. Affordable Commuter Services and Structured Technologies were ruled out because one lacked some services and the other was expensive. Mr. Koledo recommended Convergent Technology Partners (Bid 3, Option 1) for cost and services they provided. He also stated the FCCC board had been presented with the first, initial proposal and that they were supportive of a tech upgrade. It was the board's consensus that the tech upgrades were necessary.

Motion by: Mr. Culbert, seconded by Mr. McDermott that SLPR enters into an agreement with Contingent Technology Partners on option 1 of their "Technology Transition and Upgrade Proposal" contingent on the FCCC board agreeing to the same bid and splitting costs as presented for Bid 3, Option 1.

Roll Call:

McDermott	Aye	Kesler	Aye	Culbert	Aye
Reid	Aye	Simons	Aye	Lockwood	Aye

Motion Carried: 6 Ayes, 0 Nays

Closed Session: Section 8H of the open meetings act, to consider material exempt from discussion of disclosure by state or federal statute; attorney-client privilege.

Motion by Ms. Lockwood, seconded by Mr. McDermott to go into close session to discuss LAFF pathway under SLPR.

Roll Call:

McDermott	Aye	Kesler	Aye	Culbert	Aye
Reid	Aye	Simons	Aye	Lockwood	Aye

Motion Carried: 6 Ayes, 0 Nays

Closed Session: Return to open meeting

Motion by Ms. Lockwood, seconded by Mr. Culbert to return to open session.

Roll Call:

McDermott	Aye	Kesler	Aye	Culbert	Aye
Reid	Aye	Simons	Aye	Lockwood	Aye

Motion Carried: 6 Ayes, 0 Nays

Commissioner Comments: Ms. Simons stated it would be nice for Ms. Glass and Mr. Koledo to meet to consider what events Linden can partake in and if they'll meet the CDC guidelines.

Ms. Lockwood mentioned the proposed asphalt plant in Tyrone Township. Ms. Lockwood also stated she would not be in attendance at the March meeting. Mr. Culbert, as Vice Chair would run the meeting.

Next Meeting

Regular Monthly Meeting: Thursday, March 25th, 2021 at 6:00pm via Zoom.

Adjournment

Chairperson Lockwood adjourned the meeting at 7:08pm

Respectfully Submitted, David McDermott, Secretary

Recording Secretary, Shirley Ciofu