



Office Use Only	
# of spaces	
Date:	
Receipt #	
Payment:	

# 2023 FENTON Vendor Application

*You must turn in pages 5 & 6 of packet with this application*

**Dates:**

<b>Day Payer</b>		<b>(Circle)</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vendor/Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Preferred Phone: \_\_\_\_\_

Alt. Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip code: \_\_\_\_\_

**Vendor Identity:**

- \_\_\_\_\_ Produce
- \_\_\_\_\_ Artisan
- \_\_\_\_\_ Food
- \_\_\_\_\_ Vendor
- \_\_\_\_\_ Other

**Market Products: (Check all that apply) Please record details on page 6.**

- \_\_\_\_\_ Fruits, Vegetables
- \_\_\_\_\_ Dairy
- \_\_\_\_\_ Meat
- \_\_\_\_\_ Jelly, Jams, etc.
- \_\_\_\_\_ Baked Goods
- \_\_\_\_\_ Cut Flowers
- \_\_\_\_\_ Nursery Stock
- \_\_\_\_\_ Other Plants
- \_\_\_\_\_ Prepared Foods

**Seasonal Space Fees Fenton**

- \_\_\_\_\_ **1 space: \$220 (10x10)**
- \_\_\_\_\_ **2 spaces: \$275 (10x10)**

**Special Needs: (Not Guaranteed)**

- \_\_\_\_\_ Electricity
- \_\_\_\_\_ Use of Back of Vehicle
- \_\_\_\_\_ Handicapped

All fees are due at the time of application. If the review board should reject your application, your check will be promptly returned. If approved and vendor decides to terminate vendor contract before the market starts a full refund minus \$5 for processing will be given up to one week prior to the first market date. No refunds after that date. By signing this application you agree to pay for your space at the Fenton Farmers Market and adhere to all rules and regulations. (Please see rules/regulations for consistent definition.)

All applicants are subject to approval; however consider yourself approved unless you hear from us. Approval window is 4 weeks.

\_\_\_\_\_ **This is my first time applying to sell at the Fenton Farmers Market.**

\_\_\_\_\_ **# Of years previously at Fenton Farmers Market - Even if not consecutive.**

I/We \_\_\_\_\_ certify that I am/we are a Producer, Artisan, or Food Cart Vendor as defined in the Public Market Operating rules and the ordinances of the City of Fenton, as well as the State of Michigan, and intend to offer for sale and sell only articles of my/our own production or raising while occupying the Market. I agree that verification of this may be sought by the Farmers Market Manager or Review board in accordance with the Market Operating rules and regulations.

**Signature of Applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_



*Please turn in pages 5 & 6 with your application and keep pages 3 - 4.*

Dear Market Vendors,  
Southern Lakes Parks & Recreation would like to invite you to be a part of the 2023 Fenton Farmers Market. SLPR and the City of Fenton are committed to directing our market growth in a positive direction to improve sales and community knowledge to buy local.

Attached you will find an application with basic information for the Fenton Market. Filling out the application and signing it is an acknowledgement of having received, read and agree to uphold the rules and guidelines pertaining to the Markets on pages 3 & 4.

Forms are also available on [www.slpr.net](http://www.slpr.net) on the event page. Applications (along with packet information and payment) may be brought into the office (office hours are 10am-6pm Monday-Friday) or mailed to:

Southern Lakes Parks & Recreation *(Registrations are not available on line.)*  
Attn: Pat Allen  
150 S. Leroy St.  
Fenton, MI 48430  
810-714-2011 - Office  
248-245-0045 - Market Manager  
[pallen@slpr.net](mailto:pallen@slpr.net)

**Fenton Market \$220 for 1 space - \$275 for 2 spaces (10 x 10)**

*Location: Fenton Community & Cultural Center Front Lawn*

***Be advised... There will be no vehicles allowed on the lawn.***

***Vendors will need to unload in front off Leroy street and park their vehicle***

150 S. Leroy St. Fenton, MI 48430

Day & Dates: **Thursdays, May 18th – September 21, 2023**

Customer Hours: 5:00pm – 8:00pm

Vendor Hours: 3:30pm (Set Up)

Day Rates (When space is available)

**1 Space - \$20**

**2 Spaces - \$25**



### Who can sell at the markets?

> **Producers** (All produce must be grown within the State of Michigan - producers must be directly involved in the growing of their items.)

> **Artisans** (must be directly involved in the production of their items.)

> **Food Carts** (should endeavor to offer some healthy items for sale that fit the Farmers Market drive for fresh, healthy, local food.)

### What can be sold at the Market?

**The following products are permitted for sale.**

> They must be made/grown by the participating vendor or an approved representative.

> Michigan Apiary (honey) products

> Michigan grown only

- o Fruits
- o Vegetables
- o Plants
- o Flowers

Michigan made and/or grown by the seller including but not limited to:

- Cheese
- Dairy
- Eggs
- Baked Goods
- Juices
- Jams
- Meats

- Jellies
- Relishes
- Salsa
- Maple Syrup
- Sauces
- Vinegars
- Cider

Artisan/Crafter items including but not limited to: **(Reselling is prohibited)**

- Jewelry
- Ceramics
- Oils
- Soaps
- Photography
- Metal Smithing

- Iron Works
- Woodwork
- Candles
- Pottery
- Dried Flowers
- Wreaths
- Garden Décor
- Mixed Media

### Items NOT Permitted at the Market

- Second Hand Items
- Wholesale Items
- Commercially Produced Items
- Reselling

### Farm Checks

Farm checks *may* be performed at the discretion of the Market Board; this is to ensure and protect the integrity of the Fenton Markets. Failing to provide accurate information pertaining to the location of goods grown could result in termination from the market with no refund of fees.

**Licensing & Certifications**

Vendors are responsible for their own sales taxes, licensing fees, and permits for operation and will abide by local, state and federal laws. Food item and produce vendors (if applicable) and meat vendors must provide a copy of all current licensing from the Michigan Dept. of Agriculture and/or Genesee County Health Dept. along with any pertinent liability insurance with their application or follow the Cottage Food Bill rules and regulations.

**Cancellations**

If vendor is unable to be in attendance please notify the Market Manager, Pat @ 248-245-0045 or the SLP&R office. Please check the Fenton Market Facebook pages for any updates or changes. The Market will be held rain or shine. It is left up to vendors' discretion to attend or not in case of rain. The Market will be cancelled if tornado warnings are issued.

**Not Allowed/Please refrain from the following**

- Being late to set up
- Driving vehicles on the grass or resident's property
- No stakes in the pavement
- Overlapping on other spaces or blocking nearby spaces with vehicles, tables, etc.
- Placing food on the ground
- No early departures
- No smoking
- Alcoholic beverages are not permitted in the market – Unless vendor is a licensed wine merchant.
- Use of abusive or foul language will not be tolerated towards anyone
- Vendors are not allowed to bring pets
- No resale or pre-manufactured goods
- No hawking

**Vendor Requirements**

- Vehicles must be out of the market ASAP after unloading.
- Provide all equipment (tents, tables, chairs, etc...)
- Tents must be anchored with weights.
- Responsible for cleaning their space before leaving the market.
- All trash needs to be hauled to the dumpster located in the parking lot.
- Submit their weekly sales.
- Food items must be labeled with all ingredients and allergens.
- All questions regarding other vendors go to the Market Manager.

**Terminations**

- Failing to submit and/or display license and permits
- Violation of Market rules & guidelines, state and local laws and guidelines
- Failure to attend the Market on three or more days (unexcused no-call, no show days)
- False production of goods

**Tokens**

- Tokens are available to customers using credit card or EBT cards.
- EBT cards may only be used to purchase food. Hot food is not allowed.
- Signs will be provided to vendors that participate with the tokens and Double Up Food Bucks.

**Suspension or Removal of a vendor from the Market**

- Failure to follow state, local government or Market rules & regulations
- Unsanitary or unsafe conditions at the Market
- Unreasonable conduct considered detrimental to the Market
- Behavior that obstructs another vendor's space

# Prepared Food Farmed Products Artisan Information

Vendors must list all products they wish to sell at the Fenton Farmers Market. Additional products may be added contingent upon Market Manager's approval at any point during the season. All items for sale must follow state health codes and regulations.

- Prepared foods include items such as baked goods, hot foods, coffee, pasta, and cheese.
- Value-added products are items such as jams and jellies sold by a vendor-grower or local artisan who has grown/assembled the main ingredients.
- Artisan items must be created/designed/assembled by vendor. No buy/sell items. Please include pictures of your items. Additional paper may be used if more room is needed.

***Produce must be grown on the Farm address given below. All items for sale must follow state health codes and regulations. For more information visit: <http://www.michigan.gov/mdard> and click in the search box and type in Farmers Market FAQ, or Cottage Food laws and then click on the applicable link.***

List address where items are grown or produced.

\_\_\_\_\_

Address

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip

**What do you sell?**

**Detailed description of product**


**Southern Lakes Parks & Recreation  
Fenton Farmers Market  
Fresh, Healthy Local Food Agreement  
2023**

I understand and agree to all of the following:

1. I understand by not filling out the vendor application and signing this agreement that I may not be allowed to participate in the market.
2. Guidelines – who can sell, what can be sold, and who cannot sell.
3. Rules – farm checks, licensing & certification, cancellations, not allowed and please refrain from, vendor requirements, and terminations.
4. Understand that photographs/video may be taken and approve of them being used for promotional reasons in various media areas including social media.
5. Southern Lakes Parks & Recreation, City of Fenton, and Fenton DDA are not responsible for lost/damaged/stolen personal items.
6. This application is valid for the 2023 Fenton Market Season.
7. The vendor agrees to hold harmless Southern Lakes Parks & Recreation, the City of Fenton, and any/all market volunteers/associates.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Licenses**

If applicable please list below the license and inspection numbers required for the operation of your business and/or sale of your products, and any other license, registration, certification, or permit required by local, state, or federal law. Provide copies of all current and valid licenses, registrations, certifications, or permits with your application packet.

Michigan Sales Tax License #: \_\_\_\_\_

Nursery Dealer License #: \_\_\_\_\_

Plant Dealer License #: \_\_\_\_\_