

Southern Lakes Regional Metropolitan Parks & Recreation District
Board of Commissioners Meeting- Thursday, November 19th, 2020
6:00pm
Virtual Meeting via Zoom

Call to Order

Chairperson, Patricia Lockwood called the Meeting to order at 6:03pm.

Attendance

Present: Patricia Lockwood, Christine Reid, Ray Culbert, Rob Kesler, David McDermott, Brenda Simons

Roll Call: Ms. Lockwood declared there was a quorum with six board members

Staff Present: Ed Koledo, Shirley Ciofu

Public Present: None

Call to the Audience:

None present

Approval of the Consent Agenda:

- Approval of the Agenda
- Approval of October 22nd, 2020 Regular Board meeting minutes
- Approval of Treasurer's Report:
 - Bills paid prior to November 19th, 2020 in the amount of \$49,275.34
 - Payroll paid prior to November 19th, 2020 in the amount of \$13,654.57
 - Financial Statements for October 2020

Motion by Mr. Culbert, seconded by Ms. Reid to approve consent agenda as presented.

Roll Call:

Lockwood Aye

McDermott Aye

Culbert Aye

Reid Aye

Kesler Aye

Simons Aye

Motion Carried: 6 Ayes, 0 Nays

Ms. Simons requested the 'pledge of allegiance' be consider for the zoom meetings. Ms. Lockwood indicated the observation of the flag had strict guidelines and that she would check to see what is appropriate. It was the board's consensus that the pledge should be said at the zoom meetings.

Ms. Lockwood gave an update on the meeting she and Mr. Culbert had with the Loose Center re: the proposed new agreement, stating that the Loose Board will come back in December with their answer to the proposal. It was the board's consensus that the current agreement ends December 31, 2020 and this new agreement is where SLPR stands financially. Once the current agreement runs out, and if the new agreement is not accepted, then there is no contract. A discussion followed. It was noted that the Loose board would like to see SLPR's 2021 budget.

Executive Director's Report – Ed Koledo

Programs: Mr. Koledo stated in person programming has been halted for the next three weeks per new state mandate. He also noted he attended the virtual convention for the Michigan Festivals and Events Association and found the discussion on adjusting to covid 19 beneficial.

The Table Tennis program was discussed. Mr. Koledo stated the coordinator of the program does a good job running the program on site but has created challenges with his lack of adherence to SLPR's policies and procedures. He recommends SLPR stops sponsoring the program and have the program rent the space it uses in the FAPS as any outside club would. Mr. Koledo will meet and give that course of action to the program coordinator. There was concern that this may be problematic to the school, to which Mr. Koledo explained he discussed it already with the school's principal and there was no issue. He will follow up with the superintendent and keep the board informed.

Initiatives: Mr. Koledo gave an update on the Pathway Phase II stating they are in the process of volunteer recruitment for fundraising and are working with Greenway Alliance Director, Andrea Lafontaine and grant writer Teresa Ciesielski among others.

Virtual sports and gaming program initiatives are being developed with FAPS which could open up a whole new area of programming for SLPR.

Systems: Mr. Koledo noted the progress on the head-end room and technology upgrades are ongoing.

Facilities: A new development on the dance room occurred re: the flooring. Mr. Koledo reported the new floor was not the right type so it will have to be taken up and replaced. SLPR will be responsible to pay for the installation cost of an estimated \$3,200. SLPR will reclaim the original floor and sell it to recoup the cost.

Ms. Lockwood noted the Linden School millage passed and the intent is to meet with superintendent, Russ Ciesielski re: programming, scheduling, and staffing the facility should it come to fruition.

Accounting Coordinator's Report – Shirley Ciofu

2021 Budgeting: Ms. Ciofu reported the 2021 budget was sent to the board with the approved changes noted.

General Accounting: The reimbursement invoice for the Summer events was sent to the City of Fenton DDA to the attention of Mike Hart. The cost of the Fenton Farmer's Market, Concerts, and Artwalk was \$24,078.97. Ms. Ciofu noted that although Artwalk did not take place, there were cost incurred throughout the year leading up to the event.

It was also noted that the check from the City of Linden to reimburse SLPR for 2019 FACT consortium purchases was received.

Ms. Ciofu stated the reappointment of the City of Fenton representatives to the SLPR board was due in December with the term ending on December 31st.

Programmer's Report: A written report was given.

Discussion Items:

SLPR Grant Writing for Phase 2 of the non-motorized pathway: Mr. Koledo noted that he and Teresa Ciesielski will be working on grant writing and developing a grant template that can be used for other grants. He also noted that Andrea LaFontaine will provide some good leads on grants. Currently the plan is to apply for the Ralph Wilson, Jr.

Foundation grant. The 'letter of interest' is in process, and if passed, then they will apply for the grant. The timeline is currently unknown.

Five Year Plan: Mr. Koledo shared his notes and recommendations on updating the old plan and asked the board for comments and suggestions. It was noted that the plan should be non-specific, have a long-range outlook, and any program statistical data should be a three-year average where appropriate. The list of goals in the plan will be updated and listed by priority with some being combined or eliminated. It was the consensus that the Deer Park soccer fields and a facility for SLPR should be part of the plan.

Mr. Koledo stated that once the changes and updates are made, the draft will be sent to the board for review. A discussion followed re: the timeline of which it has not been set. It was the consensus that a draft could be ready before the Spring of 2021 following the required public forums and surveys.

Committee Reports: None

Commissioner Comments: None

Next Meeting

Regular Monthly Meeting: Thursday, December 17th, 2020 (3rd Thursday) at 6:00pm via Zoom.

Adjournment

Chairperson Lockwood adjourned the meeting at 7:17pm

Respectfully Submitted, David McDermott, Secretary
Recording Secretary, Shirley Ciofu