

SOUTHERN LAKES REGIONAL METROPOLITAN PARKS & RECREATION COMMISSION
Meeting of the Board of Commissioners
Thursday, May 23rd, 2019
6:00pm
150 S. Leroy St.
Fenton, MI 48430

Call to Order

Chairperson, Ray Culbert called the Meeting to order at 6:00pm.

Pledge of Allegiance

Attendance

Present: Ray Culbert, Christine Reid, Brenda Simons, Patricia Lockwood
Excused: Rob Kesler, Scott Grossmeyer
Roll Call: Mr. Culbert declared there was a quorum with four board members
Staff Present: Vince Paris, Shirley Ciofu, Karoline Mayville
Public Present: Allen Gamble, Lewis/Knopf CPA

Approval of the Consent Agenda:

- Approval of the Agenda
- Approval of April 25th, 2019 Regular Board meeting minutes
- Approval of Treasurer's Report:
 - Bills paid prior to May 23rd, 2019 in the amount of \$85,443.05
 - Financial Statements

Motion by Ms. Lockwood, seconded by Ms. Simons to approve the consent agenda as presented.

Motion Carried: 4 Ayes, 0 Nays

Call to Audience: None present

Presentation of 2018 Annual Audit: Mr. Gamble presented the final audit report and prepared a summary stating SLPR has received the highest level of assurance possible for the district's financial statements with a 'clean', 'unmodified' audit opinion. Mr. Gamble also explained that the board has control to use and designate funds and made no recommendation on the percent amount to have retained. Mr. Paris noted SLPR has about 25% reserved funds. Mr. Gamble further explained that internal controls are excellent and offered no further recommendations.

Motion by Ms. Reid, seconded by Ms. Simons to receive the audit as presented.

Motion Carried: 4 Ayes, 0 Nays

A discussion followed re: restricted vs non restricted funds for investing purposes. Mr. Culbert suggested a workshop on investing. It was also noted that SLPR currently has a policy on investing that would need to be amended if it was the board's consensus to invest in anything other than a CD at this time. The policy committee will meet to discuss risk and make recommendations.

Programmers: Ms. Mayville announced the Summer brochure has been printed and Mr. Paris passed out copies. She noted the expansion of the coed softball league stating SLPR has a team from Holly who will be bringing more participants for next year. Also noted was the new location of the Linden Farmer's market and the Linden Memorial Day concert. Ms. Mayville highlighted the Rockin Oldies dance stating that thanks to CDBG funds, the event is free to seniors. She also highlighted the recital stating it was sold out. New tennis

classes were noted and the location of the classes at both Fenton High School and Lake Fenton High School. A discussion followed re: efforts to get more programming into Fenton Township and possibly working with the Moose Lodge in some way. Ms. Ciofu discussed the Wellness, Health and Fitness Expo and shared the reviews. Most in attendance found it to be well organized, with a friendly and helpful staff. The consensus of the vendors who replied was that they'd do it again and were happy with everything but the turn out. Ms. Ciofu noted there were about 100 through out the 3 hour event.

Accounting Report:

Ms. Ciofu noted the City of Fenton and the City of Linden have been billed for the first half of the Summer events grants. She also noted bills paid this month were high due to instructor payments for the dance program, drivers ed and others. In addition, there was the Summer brochure costs, annual work comp insurance, and gymnastics equipment purchases. A discussion followed re: gymnastics equipment is paid for out of their designated fund.

Drivers ed was discussed and the increase stated as due to the hiring of another instructor because the program has expanded to include more students. A discussion followed re: Randy Wise's sponsorship. It was the consensus to recognize SLPR's sponsors with a certificate or plaque and some recognition at the Networking at Noon event hosted by SLPR in December or to hold a sponsorship dinner.

Administrative Report:

Mr. Paris stated the Thompson Road oil change building is 'off the table'. It has been determined at this time there is not a need to move dance and fitness out of the Lake Fenton Middle School. He stated the cost to renovate the building would have been about \$200,000 and he planned to notify the Township SLPR is no longer interested. Mr. Paris also stated that Fenton Township is scheduled to assign SLPR CDBG funds for a youth scholarship program beginning this year in the amount of \$4,280. He also noted that currently the City of Fenton has assigned CDBG funds to SLPR's senior program in that same amount.

Action Item: Allocation of 2018 net income into the Equipment and Facility Fund

Mr. Paris stated he had discussed the allocations via email with the Finance Committee and they agreed with the recommendation to allocate, \$5,500 to the Equipment Reserve Fund and \$11,000 to the Facility Reserve Fund with the remainder left in the retained earnings (general fund). He further stated that no allocation to the scholarship fund is recommended at this time until a policy is created on how to use those funds.

Motion by Ms. Reid, seconded by Ms. Lockwood to approve the allocation of 2018 net income to the funds as presented.

Motion Carried: 4 Ayes, 0 Nays

Commissioner Comments:

Ms. Lockwood stated she'd like to see the dance studio stay within the Township and asked if SLPR's two Township representatives could be present at the meeting with Lake Fenton Superintendent.

Mr. Culbert stated there is a meeting and workshop at Loose that he and Ms. Lockwood are attending. He also noted Loose's plan for a Wellness Center.

Next Meeting

Regular Board Meeting: Thursday, June 27th, 2019 at 6:00pm at the Fenton Community Center

Adjournment

Chairperson Culbert adjourned the meeting at 7:03 pm

Respectfully Submitted,

Recording Secretary, Shirley Ciofu