

SOUTHERN LAKES REGIONAL METROPOLITAN PARKS & RECREATION COMMISSION
Meeting of the Board of Commissioners
Thursday, February 28th, 2019
6:00pm
150 S. Leroy St.
Fenton, MI 48430

Call to Order

Chairperson, Ray Culbert called the Meeting to order at 6:05pm.

Pledge of Allegiance

Swearing in New Member

Christine Reid, Fenton Township appointee, took the SLPR oath of office.

Attendance

Present: Ray Culbert, Patricia Lockwood, Rob Kesler, Scott Grossmeyer, Brenda Simons, Christine Reid

Roll Call: Mr. Culbert declared there was a quorum with six board members

Staff Present: Vince Paris, Shirley Ciofu

Public Present: None

Call to the Audience: None present

Approval of Consent Agenda

- Approval of the Agenda
- Approval of January 24th, 2019 Regular Board meeting minutes
- Approval of Treasurer's Report:
 - Bills paid prior to February 28th, 2019 in the amount of \$39,338.87
 - Financial Statements

Motion by Ms. Lockwood, seconded by Mr. Kesler to approve the consent agenda as presented.

Motion Carried: 6 Ayes, 0 Nays

Programmer's Report: Ms. Ciofu gave the report and highlighted the upcoming Mother/Son Dance stating it's become a popular signature event for SLPR held each year in March with a St. Patrick's Day theme. Also noted was the upcoming Fenton Business Expo and SLPR's participation. Ms. Ciofu noted the Fitness Program would be performing two demo classes this year – Family Yoga and Kid's Generation Pound. Also mentioned was the start of the Local AAU competitive tournament season. A discussion followed re: the AAU team uniforms. Staff has been asked to give a detail report on the program and explain the choice of shirts. The Spring Dance recital scheduled for April 27th was announced with the theme Movie Nights. The annual report was presented but due to technical difficulties, could not be shown in its entirety. Staff will send it to the board via email and make the presentation at the March meeting. It was suggested that the Rotary Club be included as a presentation location. Mr. Paris was asked to include the non-motorized trail plan in the report.

Committee Assignments

Mr. Paris and Mr. Culbert stated they had met and put a slate of proposed committee members together as follows:

Operations/Community Relations: Chair/Pat Lockwood, Member/Ray Culbert, Staff/Vince Paris
Finance: Chair/Rob Kesler, Member/Christine Reid, Staff/Vince Paris and Shirley Ciofu
Personnel/Policy: Chair/Brenda Simons, Member/Scott Grossmeyer, Ex-Officio/Ray Culbert, Staff/Vince Paris
Marketing/Branding: Chair/Brenda Simons, Member/Christine Reid, Ex-Officio/Ray Culbert, Staff/Vince Paris, Kristen Archambeau and Diane Sokoloski

Motion by Ms. Lockwood, seconded by Mr. Kesler to appoint members to the committees as proposed.
Motion Carried: 6 Ayes, 0 Nays

Director's Report: Mr. Paris gave an update on the non-motorized pathway initiative. He stated the City has received approval on the local Genesee County TAP grant. He also stated that the application for the State competitive TAP grant is due in June to be awarded in November if approved. Mr. Paris stated the third grant is the MDNR Trust Fund grant that SLPR would take the lead on since SLPR has a parks and recreation masterplan. The total potential grant funds are estimated at 1.8 million. The State match would come from the millage dollars if it passes.

Ms. Lockwood gave a summary of the SLPI committee meetings. She stated Van Guard Public Relations firm has been retained to do the campaign marketing. She also noted the committee is now responsible for the campaign. Ms. Lockwood reiterated the need for forming an advisory or steering committee to oversee the project and report to the SLPR board. She stated certain LAFF members would be asked to sit on the steering committee.

Mr. Paris stated the upcoming millage/bonding meeting will have in attendance NF Engineering's Jeffery Huhta; Financial advisor, Tom Traciak; Genesee County's Jacob Maurer, and the City Managers as well as SLPR's Operating Committee, Accounting Coordinator and Program Manager. The meeting is scheduled for March 7th.

Mr. Paris noted he and Ms. Mayville had met with the Fenton Youth Tackle Football league board to discuss their departure from SLPR programming. He stated an agreement had been reached and that SLPR would be donating the equipment and uniforms to the league. Mr. Paris stated SLPR would still be running instructional football camps and clinics and would still maintain an instructional cheer program. New to SLPR will be the formation of a competitive cheer team.

A discussion followed. Mr. Culbert stated he'd like an explanation re: why the football program left SLPR.

Accounting Report: Ms. Ciofu gave an update on direct deposit stating she had met with the State Bank to discuss the process, but to date no decision has been made. She noted Mr. Paris would like the process reviewed first by the auditors to discuss the exposure and to see if there would be enough separation of duties for the Accounting Coordinator. Ms. Ciofu also discussed the upcoming annual audit scheduled for April 22nd, noting she will confirm the pre-audit meeting with the finance committee.

Commissioner's Comments: All welcomed Ms. Reid to the board.

Next Meeting: Regular Board Meeting: Thursday, March 28th, 2019 at 6:00pm at the Fenton Community Center.

Adjournment

Chairperson Culbert adjourned the meeting at 6:56 pm

Respectfully Submitted,
Scott Grossmeyer, Secretary

Recording Secretary, Shirley Ciofu