

SOUTHERN LAKES REGIONAL METROPOLITAN PARKS & RECREATION COMMISSION  
**Meeting of the Board of Commissioners**  
**Thursday, May 25<sup>th</sup>, 2017**  
**5:30pm**  
**150 S. Leroy St.**  
**Fenton, MI 48430**

**Call to Order**

Chairperson, Ray Culbert called the Meeting to order at 5:30pm.

**Pledge of Allegiance**

**Attendance**

Present: Ray Culbert, Shaun Shumaker, Patricia Lockwood, David McDermott, Brad Dick

Absent: Rob Kesler

Roll Call: Mr. Culbert declared there was a quorum with Five board members.

Staff Present: Vince Paris, Shirley Ciofu, Harrison Cypher

Public Present: Kim Lindsay, CPA – Lewis/Knopf

**Approval of Consent Agenda**

- Approval of April 27<sup>th</sup>, 2017 Regular Board meeting minutes
- Approval of Treasurer’s Report:
  - Bills paid prior to May 25<sup>th</sup>, 2017 in the amount of \$68,487.01 as presented

Motion by Mr. Shumaker, seconded by Ms. Lockwood to approve the consent agenda as presented.

Motion Carried: 5 Ayes, 0 Nays

**Call to the Audience:** None

**Programmers Report:** Mr. Cypher reported the gymnastics studio ‘waiting room’ at Hyatt had been updated also noting the team will be scheduling more meets this year. He also discussed the success of the Adult softball league noting we will be adding another session in July. Also noted was the successful transition from ActiveNet to Rec1 as well as the upcoming Touch-a-Truck event and summer concert schedule. Ms. Ciofu talked about a new health and fitness program concept in the works to target teenage girls and women.

Ms. Lockwood noted the ‘be closer’ logo on the concert schedule should be changed to the DDA logo.

**Director’s Report:** Mr. Paris reported the lease with Lake Fenton schools was unanimously approved on May 22<sup>nd</sup> with changes being a two year term rather than one and an increase in fees for the use of the dance room. Mr. Shumaker noted he expressed his disagreement about the fee increase. Mr. Paris also reported Mr. Hartley was sent the current agreement with Fenton schools along with a request to change the agreement to a two year term. The draft will go to the Fenton School board for approval soon.

**Action Item – Approval of the Lake Fenton Lease:** Ms. Ciofu read the motion to approve the Lake Fenton contract.

Motion by Mr. McDermott, seconded by Mr. Dick to approve the Lake Fenton contract with a term commencing July 1, 2017 through June 30, 2019 as presented.

Motion Carried: 4 Ayes, 1 Nay

**Item for Discussion - Loose Senior Center Financial Agreement:** Mr. Paris stated the new draft of the Loose Agreement was sent to SLPR's attorney for review, stating there is a concern over the new agreement superseding the existing interlocal agreement. A discussion followed re: contractual language that would be addressed in the agreement as well as assurance that residency would be stated and that it would not be in violation of the SLPR Charter. There was further discussion re: requiring Loose to provide a quarterly financial report (via email) on how they are spending SLPR appropriations for programming. Ms. Lockwood noted it will be Loose's responsibility to notify the other municipalities of the dissolution of the interlocal agreement. Mr. Paris noted the new agreement should be finalized in the next two weeks.

Ms. Lockwood gave an update on a meeting with the LAFF trailways committee stating the full cost of the pathways project would be about ten million and that the municipalities were not interested in doing a millage to pay for it. She stated LAFF members are asking SLPR to do the millage. A discussion followed re: defining path ownership and would it meet SLPR's mission. Mr. Culbert supports the LAFF trails. He however has concerns about the millage and SLPR's role in owning and managing the path. Mr. Shumaker expressed his concerns over cost/benefit to SLPR residents. It was the board's consensus to follow up with a work study dedicated to the discussion the pathway project and SLPR's potential involvement.

**Accounting Report:** Mr. Lindsay of Lewis/Knopf presented the 2016 audit, stating the District received a 'clean' 'unmodified' audit opinion – the highest level of assurance possible for the financial statements. He noted the financial reports presented to the Board each month can be relied upon and that no journal entries were required. Mr. Lindsay also stated the 2016 net income was 3 months of expenditures or 25% held in fund equity which is greater than the 15-20% recommended putting SLPR on course for growth.

A discussion followed re: accountability for the appropriations of funds to Loose as part of the audit. Mr. Lindsay advised that SLPR should require transparency of Loose's financial reporting and how they use the funds, stating the new agreement appears to address that.

Ms. Ciofu asked Mr. Lindsay to review the draft Policy on Reserve Funds to confirm that it meets the accounting process for those funds. Mr. Lindsay stated the policy wording was in line with how funds are currently presented on the audit.

**Action Item: Receive the Audit**

Motion by Mr. McDermott, seconded by Ms. Lockwood to receive the 2016 audit as presented

Motion Carried: 5 Ayes, 0 Nays

**Committee Reports: Branding/Marketing Committee**

Mr. McDermott stated the Marketing Committee met and discussed video recording using the consortiums camera equipment and students to assist SLPR in video recording programs and events. Posting to YouTube and Channel 191 was also discussed. Mr. Shumaker noted they discussed Rec1 and the successful transition.

**Committee Reports: Programs & Operations/Community Relations Committee**

Ms. Lockwood noted meetings occurred to discuss the end to the SLPR swim team program and to discuss the LAFF trail ways initiative. Mr. Culbert stated he'd like to form a study group to discuss Tyrone Township.

**Commissioner's Comments:** Ms. Lockwood stated she would not be in attendance for the June meeting. Mr. Dick stated the Policy on Reserve Funds would be on the agenda for approval in June.

**Next Meeting;**

Regular Board Meeting: Thursday June 22<sup>nd</sup>, 2017 at 6:00pm at the Fenton Community Center

**Adjournment**

Chairperson Culbert adjourned the meeting at 7:03 pm

Respectfully Submitted,

Recording Secretary, Shirley Ciofu